

# COMMERCIAL REGISTER OF THE CURAÇAO CHAMBER OF COMMERCE AND INDUSTRY

THIS SECTION TO BE COMPLETED BY THE COMMERCIAL REGISTER

Date stamp

Statement number: .....

File number:

Deed letter:

The Secretary orders the registration of the statement in the Register:

Date:

Signature:

## Model E: Registraion of Foundation, Private Foundation or association

### Why this form?

This is a form is for the registration of a foundation, private foundation or association in the commercial register.

*Please note: It's also possible to register an association with limited jurisdiction.*

In addition to the foundation, private foundation or association, all directors/board members also need to be registered using the registration of officials of legal entities form (model Q).

If the foundation or association is engaged in commercial activities, you must also register the business of the foundation or association.

### Problems?

Call the Commercial Register in case you have problems or questions, for instance:

- problems in completing this form, or
- in case you want to register branches or representatives and no forms to do so were received.

In case you make a mistake while completing the form, simply strike through the wrong answer and write the correct one. Be sure to also add your signature to any changes!

### Why the Commercial Register?

Registration of businesses, associations, foundations and private foundations is mandatory under the Trade Register Ordinance.

The information that you provide on this form will be entered into the Commercial Register.

The Register is public: other people will be able to retrieve your information and you may also retrieve t information on other registrations, e.g. your potential trade partners. In this way the Commercial Register contributes to security in conducting business.

Information for the first registration of a business and other mandatory registrations must be submitted within one (1) week from the occurrence giving rise to mandatory registration.

### 1. Foundation, Private foundation or association?

#### a. Legal form

Is it a foundation, private foundation or association?

a.  Foundation                       Private foundation                       association

#### b. Notarial deed

Is it an association with notarial deed or without deed?

b.  With deed     without deed

#### c. Bylaws in writing?

Are there bylaws in writing?

c.  Yes     no

### 2. Details of foundation, Private foundation or Association

#### a. Details of the foundation, private foundation or association.

The requested information should be copied from the articles of association if these have been drawn up.

An authenticated copy of the deed of incorporation of the Foundation or Private Foundation and of the articles, if they are stated in a separate document, should be submitted to the Commercial Register with the first registration.

In case of registration of an association with full jurisdiction the deed of incorporation and of the articles, if same are stated in a separate document, should be submitted together with this form...

Name: .....

Short name (if applicable): .....

Statutory seat: .....

Date incorporated: .....

#### b. Activities of the foundation, private foundation or association

Provide as accurately as possible the actual activities of the foundation, private foundation or association.

.....  
 .....  
 .....  
 .....  
 .....

c. Address of the foundation, private foundation or association	Address:
	Mailing address: .....
	E-mail address: .....
	Internet (www) .....
d. Telephone en Fax numbers	Telephone number(s): .....
	Fax number(s): .....
<b>3. Details of the business</b>	<i>To be completed only if the foundation or association carries out business activities</i>
a. Trade name(s) of the company The trade name is the name under which the company conducts business.	Trade name(s): ..... ..... .....
b. Company's activities Provide as accurately as possible the company's actual activities, services and/or products.	..... ..... ..... .....
c. Business address If there are several branches, list the address of the main establishment. If the business is only represented by one or more business agent(s) acting pursuant to a power of attorney, you should list the address of the designated business agent.	Business address: .....
	Mailing address:.....
	E-mail address: .....
	Internet (www): .....
d. Telephone and telefax numbers In case of several branches, list the telephone and telefax number(s) of the main establishment.	Telephone number(s): .....
	Fax number(s): .....
e. Starting date	.....
<b>4. Signature</b>	
This form may only be signed by: - the board members of the foundation, private foundation of association; - the civil law notary who executed the deed of incorporation of the foundation, private foundation or association with full jurisdiction; -an authorized representative.  Signer(s) must provide proof of a valid ID.	The undersigned declare(s) that this form was completed truthfully. Capacity of the authorized signer(s):
	Surname and initial(s): .....
	Date .....
	Signature(s):
<b>5. Other forms to be completed</b>	<i>Request these forms at the Commercial Register if you not have received them.</i>
Registration of official(s)	Register each director and if applicable, each supervisory director or shareholder-director, using the form "Registration of a legal entity official, (Model Q).
Does the legal entity have legal representatives?	Register representatives using the form "Registration of authorized representatives" (Model J).